

# Welcome Letter

CONTACT: [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com)

## Greetings Coaches,

On behalf of the Hoosic Valley Booster Club, we want to welcome you to another exciting season of sports, and we would like to provide you with a brief introduction of what the Booster Club offers.

## **WHAT IS THE PURPOSE OF THE BOOSTER CLUB?**

The purpose of the Booster Club is to support the Varsity, JV and Modified sports teams. We are a non-profit organization comprised solely of volunteers. Through the donations of 50/50 raffles, Schaghticoke Fair fried dough and milkshake booth sales and fundraisers, we are able to provide such things as; varsity jackets, gym banners, state championship celebrations, sports awards banquets, senior banquets recognizing the senior athletes, donations towards fundraiser events, end of season team parties, senior day flowers and banners, alumni games, scholarships & more.

## **SENIOR FLOWERS and BANNERS\***

- The Booster Club will donate up to \$10 per senior, per sport towards the purchase of senior flowers/gift.
- The Booster Club will donate up to \$40 per senior, per sport towards the purchase of senior banners.
- Senior Recognition Night (*see senior recognition night planning document*).  
The Booster Club has a balloon tower and balloon arch for use.

The Booster Club sponsors a senior athlete banquet at the end of the year that is open to all Varsity coaches to attend. **Please nominate one senior from your team for a Booster Club scholarship. A form will be sent in the Spring.**

## **TEAM ACCOLADES**

The Booster Club will recognize one player from each team at the end of year sports awards ceremony for:

- Sportsmanship
- Most Improved
- Coaches Choice (\*new this year)

**Please email your picks to the AD and Booster Club email [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com) at the end of each sports season.**

## **END OF SEASON PARTY \***

The Booster Club will donate up to \$10 per player for coaches to have an end of season party for each team. The Booster Club encourages each team to have an end of season party to celebrate their season. Examples can be pizza parties, ice cream parties, grill outs, breakfasts, dinners at a venue, school, or player/coaches house. (Note: This is a great time to have players turn in their uniforms from the season.)

## **NEW COACHES \***

Each new coach will receive a one time \$75 stipend to spend on HV gear (from team stores, Val's, fundraiser purchases, etc).

## **TEAM PHOTO**

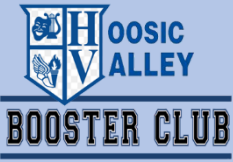
There are times when the yearbook committee will be unable to take team photos, therefore coaches may want to have a parent take a team picture to have for the yearbook.

We are excited for this year's sports programs and hope to make this a fun and memorable experience for our players!

Your Booster Club Officers (**CONTACT: [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com)**),

Melissa Simpson, *President* | Janice Lee, *VP* | Stefanie Wiley, *Treasurer* | Meghan Reynolds, *Secretary*

\*Please submit the Booster Club's reimbursement form with all receipts to the Booster Club for reimbursement.



# Student Athlete Awards Nominations

## ALL TEAM ACCOLADES:

**Coach:** \_\_\_\_\_

**Sport:** \_\_\_\_\_

**Sportsmanship Award:** \_\_\_\_\_

**Most Improved Award:** \_\_\_\_\_

**Coaches Choice Award:** \_\_\_\_\_

\*\*\* Please email your selections to the AD and [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com) at the end of each season\*\*\*

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## VARSITY SENIOR SCHOLARSHIP AWARD:

Each year the HV Booster Club bestows a \$500 award to one female and one male deserving senior student athlete at the Senior Sports Banquet and will be mentioned at graduation.

It does not have to be a star athlete but one that demonstrates a commitment to high school athletic participation, community citizenship and demonstrates good character in their academics, athletics and social interactions. The athlete who goes above and beyond and is committed to the team and its objectives, on the field and off, over personal recognition or gain. The “go to” kind of person. The Booster Club solicits input and nominations from each varsity coach, but the ultimate selection is done by the Booster Club members.

\*\*\* Please email your selections to the AD and [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com) at the end of each season\*\*\*

## CRITERIA FOR VARSITY COACHES

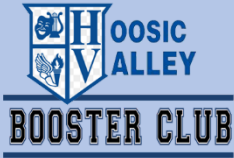
The student athlete should be one you have coached and only one nominee per sport.

**Coach:** \_\_\_\_\_

**Sport:** \_\_\_\_\_

**Senior Player:** \_\_\_\_\_

Narrative (Please tell us why you nominated the student athlete below - send narrative in email):



# Varsity Senior Recognition Night

In an effort to recognize Hoosic Valley senior athletes, each varsity sport is encouraged to participate in a senior recognition night.

## **Scheduling:**

- To be scheduled during a home game taking place towards the end of the season. The senior recognition can start ½-1 hour before the game as each senior is announced and given flowers and a poster by an underclassman on the team.
- Seniors will step forward and receive the flowers and/or poster and get their picture taken with their parents and/or coach(s).
- Special Note: Girls teams traditionally give a single flower to seniors of the opposing team. The coach will need to get the number of seniors for that team in advance.

**Planning:** Traditionally the varsity team underclassman and parents of the underclassman help arrange the celebration by:

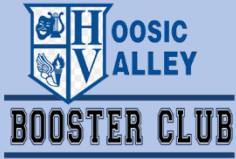
- Communicating with the coach and/or AD to select a senior recognition night date at the beginning of the season (usually it's the second to last home game);
- Designing posters for the senior athletes to be given to the seniors at the recognition;
  - Note: Cheerleaders make posters for Senior boys basketball
- Decorating the athletic space with posters, senior banners, balloons, balloon arch, signs, etc.;
- If programs are available for the sport a senior bio can be included (ex. Basketball games);
- Teams are welcome to have a senior night celebration afterwards (ex. Each player and parent can chip in for pizza at a venue or house - all varsity players and parents would be invited).

## **Senior Chair Committee Responsibilities:**

- Take photos of the seniors the first week of their sport in their uniforms;
- Provide Senior bio template (if applicable) to all senior players. (AD and Booster club has the template);
- Design banner template to include seniors name, number (if applicable), year and have Senior and Hoosic Valley Hawks. (may have a template for this already).
- Order banners to have in advance of the senior night date (Ordered at 48 hour print).

## **Booster Club Responsibilities:**

- Reimburse senior flowers using the reimbursement form and receipt up to \$10 per player.
- Reimburse senior banners using the reimbursement form and receipt up to \$40 per player. (Banners coordinated by the Senior Chair committee).
- Post any senior spotlights and special achievements on the Booster Club Facebook Page.



# Reimbursement Form

Email the completed form with all receipts attached to [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com).

Date \_\_\_\_\_

Event \_\_\_\_\_

Approver Name \_\_\_\_\_

Submitted by \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Send Check to (name) \_\_\_\_\_

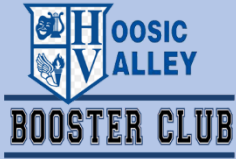
Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Number of Athletes (for end of season party or SR Flowers) \_\_\_\_\_

Description of Purchase	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total	_____

Treasurer Use Only			
Check Number	_____	Amount	_____
		Date	_____
Budget Category	_____		



# Donation Request Form

Please submit the completed form to [hvboosterclub@gmail.com](mailto:hvboosterclub@gmail.com). Please attach documentation.

Date of Request \_\_\_\_\_

Requester Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Donation Request Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please make donation check payable to:

\_\_\_\_\_

### Treasurer Use Only

Deny Request

Approve Request

Date Approved: \_\_\_\_\_

Check Number: \_\_\_\_\_